

2015 ARARTE Prem Logistics Information Note

Here you will find the information for all participants arriving for the **2015 ARARTE Prem**, held in Chiang Mai, Thailand at the Prem Tinsulanonda International School (Prem) on 11-13 September 2013.

A. DURATION

The 2015 ARARTE Prem will be held over 3 days, **starting from 08.00 am on Friday, 11 September until 12.00 pm on Sunday, 13 September. We expect everyone to arrive by early evening of Thursday, 10 September** so as to ensure that we have all participants ready to start the program on Friday morning.

There will be a welcome BBQ dinner on Thursday evening starting at 6.30 pm at the Krapood Kitchen. Please note that BBQ dinner and accommodation on Thursday night are covered in your registration fee.

The detailed agenda for the workshop will be provided upon arrival.

B. UPON ARRIVAL AT CHIANG MAI INTERNATIONAL AIRPORT

We need to receive your flight details with flight number, arrival date and time. Please disregard this request if you have already sent them to us.

Our staff will meet you at the International arrival lounge with a sign saying **2015 ARARTE Prem**. There are two arrival halls at the Chiang Mai airport. If you fly international you should lounge through immigration and customs, and arrive in the international arrival. If you fly domestic or transfer to domestic in Bangkok, you should arrive in the domestic arrivals. Sometimes it does not work this way! If you find that you come via domestic, please turn right and take the short walk to the international lounge where our staff will be waiting to meet you.

Please note that our staff will be wearing a bright blue t-shirt with the words "Global Citizen" on the front. If you cannot find the representative with sign or have any problems please call **Nining mobile: +66(0)91 726 2698**.

Our staff will help you with getting on a van to the Prem campus in Mae Rim, which is 25 kms outside Chiang Mai city. Trip from the airport to campus should take around 45 minutes to one hour depending on the traffic.

Note: This airport support can only be provided if you have given us your accurate flight arrival time before Thursday, 10 September.

C. AIRPORT DROP OFF

The whole event will **finish at 12.00 pm** on Sunday, 13 September. You will be picked up from the accommodation cluster you are staying at (Cluster 1,2 or 10). This service is also already included in your registration fee.

Information about airport drop off time will be posted on a board in each cluster.

Note: This airport support can only be provided if you have given us your accurate flight departure time before Thursday, 10 September.

D. PARTICIPANT ID

All participants will be given a name badge upon arrival at the airport. The name badge will be your ID during the event, you MUST wear it at all times during the event.

E. ACCOMMODATION

All participants will stay at the Traidhos Three-Generation Community for Learning furnished apartments (standard accommodation) and the Traidhos Residence and Spa (hotel accommodation), based on registered and paid fee. Our staff will welcome and direct you to your room.

Participants registered for standard accommodation will be sharing an apartment with another participant and you will each have a private bedroom with *en suite* bathroom and toilet. Each apartment has a shared living room and kitchen area with A/C and wifi. You will receive a key, if the key is lost you will be charged 100 THB!

The Traidhos community is shared by families, students, staff and visitors, and it is important that everyone is considerate of each other and follows the campus rules. Therefore please note the following:

- Please check that you and your colleagues are entering the correct cluster and apartment and respect our quiet hours 10.00 pm to 06.00 am every day.
- Please place ALL litter in the correct rubbish bins provided.
- Please DO NOT put anything in the toilet bowl including toilet paper, sanitary pads and wet wipes. There are trash cans provided in each bathroom.
- Please turn off ALL LIGHTS and AIR-CONDITIONERS when you leave a room. Only use air conditioners when it is hot.
- Traidhos campus is a smoke-free environment, so please keep our environment healthy by NOT smoking in any rooms or public areas. Adult smokers MAY smoke in the outdoor seating area behind The Club, located near to the front gaten (see campus map).

F. REGISTRATION

When you arrive at Traidhos on Thursday, you will receive a welcome package (info note, workshop itinerary, stationary etc.) and the campus map to help you navigate your way around the campus.

We will be registering all participants at 08.00am on Friday, 11 September in VSP Village 1 (see campus map) and then will be leaving for field trip to San Kamphaeng at 09.00am sharp.

G. Thai Baht Exchange Rate

Please make sure to exchange money (into Thai baht) before coming to Thailand. Traidhos also has a Bangkok Bank ATM on campus. The current exchange rate, which fluctuates slightly on a daily basis. US Dollar 1 = approx. 32 THB.

H. MEALS & REFRESHMENTS

Registration covers accommodation and three meals a day from Thursday, 10 September dinner at 06.30 pm until Sunday, 13 September lunch at noon. Special welcome BBQ dinner and drinks will be provided on Thursdays evening at

the Krapood Kitchen (see map). Other meals during the event will be provided at the Prem cafeteria (except for excursion).

We will try our best to accommodate your dietary requirements, as indicated in the initial registration, in all meals and refreshments served during the workshop.

There is a small store on campus to purchase snacks and non-alcoholic drinks (see Point N).

I. DISCLAIMER

We do not provide individual travel or medical insurance. This is the responsibility of each participant. We encourage overseas participants to consider purchasing insurance before the event at their own cost. The organisers will not be liable for any injury, death or loss sustained by the participants due to personal accident or illness, loss of baggage or other personal property, cancellation of flights or any other unforeseen incidents resulting from natural or man-made causes during travel to and from or during the workshop.

The 2015 ARARTE Prem team, however, will make every endeavour to make your stay in Prem campus, Chiang Mai and your participation in the workshop pleasant and safe.

J. WEATHER

The weather in Chiang Mai at this time of the year is alternating between sunny and rainy days. The temperature will be around 24°C (minimum) at night and about 32°C (maximum) during the day.

K. ATTIRE

The dress code will be informal and comfortable for the entire event. We discourage shorts that do not reach the knee, track pants, rubber slippers, halter tops with straps, or other forms of "holiday/beach wear". Please respect the local culture and dress according to custom.

As rain is likely, you should bring an umbrella or rain coat.

L. CONTACT NUMBERS

2015 ARARTE Prem Team

Nining (English) (66) 081 920 2215 Email: ninings@ptis.ac.th

Mon (Thai, English) (66) 081 259 3340

Winnie (Thai, English) (66) 080 124 5400

Ling (English) (66) 081 387 7601

Traidhos Campus

Traidhos (66) 053 301 500 (telephone) (66) 053 301 460 (fax)

Traidhos Residence and Spa 3000

Reception (66) 053 301 500 ext 5000

Security (66) 053 301 500 ext 1215 (24-hrs/day)

Nurse 66(0)85 695 9032 *24hr number for medical emergency

M. EMERGENCY ASSISTANCE

A nurse is on duty at the Medical Center between 08.00 am to 05.00 pm, Monday to Friday. The Medical Center is located at the ground floor of the Admin Building, close to Cluster 1. Outside of office hours you can contact the on-call nurse directly by calling 66(0)85-695-9032. Emergency care and transport to hospital in an emergency is available 24 hours.

N. FACILITIES AND SERVICES

Internet Access : Wireless internet access is available in accommodation. The password for cluster 1, bunkhouse, cluster 10 and VSP classroom networks is: v1s2p3gc. Password for other areas on campus (Arthouse and Library) will be included in the welcome package. However, adaptor plugs to charge your equipment are your responsibility. We DO NOT provide adaptor plugs. Thailand plug type can be seen in the picture below for your information. The voltage in Thailand is 220V.



Shop, Spa and other Amenities: We have an on-site spa and massage service, The Spa Royale; please dial 3000 from your room for more details. Also on campus we have a convenience store "The Chum Shop", a restaurant "The Club", and a small school shop where souvenirs can be purchased. These are located opposite Cluster 1 in the Traidhos Village Centre, near to the front gate. Opening hours for the shops are 08.30 - 17.00.

The Club: The Club is a fully-serviced restaurant where you can meet for drinks and snacks (you pay!). The Club will be open each day until 10.00 pm for your convenience. There is an a la carte restaurant serving Western and Thai food, plus beverages. Last food orders will be accepted at 20.30 pm.

Laundry: If necessary, small items may be hand washed and hung on the clothes stand located on your balcony. Please bring enough clothes for the workshop.

Swimming Pool: There is a 50m Swimming Pool at the Center. In keeping with the local culture, swimwear may only be worn within the swimming pool area, please ensure that clothes are worn when walking to and from the pool, NOT just towels! Everyone must shower prior to swimming and only swimwear may be worn in the pool. For your safety please DO NOT dive into the shallow end of the pool or use the diving platforms. The pool is open between 6.00 am and nightfall

Perimeter Road: There is a 2.2 Km. Perimeter road around the inside boundary of the Community suitable for those wanting to exercise with a walk, jog or run!

Drinking Water: Water bottles are kept in the fridge and filled by the housekeeping staff. Please DO NOT remove them from the apartment. If you require more water, there is a purified water tap at the bottom of block D in cluster 1 and block D in cluster 10. DO NOT drink from any other taps.

Towels and Linen: Towels and bed sheets are changed every two days; this is to conserve water and electricity on campus. Towels should be hung up to dry on the racks available on the balconies. Please DO NOT remove these towels from the apartments.

Bicycles: Please DO NOT use any of the bicycles at Traidhos. All bicycles at Traidhos are privately owned. Bicycles are available for rent at 20 Baht an hour from our Banana Bike Shop located in the Traidhos Village Centre. Open daily from 8.30 am until dusk.

Security: The grounds are patrolled 24 hours a day by security guards. You will have a room key and a key to your apartment door. The charge for lost or broken keys is THB 100. Please ensure that you lock your valuables inside your suitcases, or in the lockable metal boxes inside the apartments. Prem takes NO responsibility for the loss or theft of valuables, and your property is your responsibility.

O. PERSONAL ITEMS TO BE PREPARED

We would like to recommend that you bring along the following items for personal use and comfort:

- Flashlight (for night use and walking between buildings)
- Refillable water bottle
- Hat and sun screen
- Adaptor plugs for your equipment(s)
- Hair drier (if need) because we do not supply
- Swimming costume (for those who love to swim!)
- Raincoat/umbrella
- Mosquito repellent
- Personal medicine

